

Ref: RDB/PM/BD/15.09.15

17<sup>th</sup> September 2015

Councillor Bob Derbyshire,  
Cabinet Member for the Environment,  
County Hall,  
Atlantic Wharf,  
Cardiff,  
CF10 4UW.



Dear Councillor Derbyshire,

**Environmental Scrutiny Committee – 15<sup>th</sup> September 2015**

On behalf of the Environmental Scrutiny Committee I would like to thank the officers for attending the Committee meeting on Tuesday 15<sup>th</sup> September 2015. As you are aware the meeting considered an item titled 'City Operations – Quarter 1 Performance'. The comments and observations made by Members following this item are set out in this letter.

**City Operations – Quarter 1 Performance**

At the meeting the Director for City Operations mentioned that a mitigation plan has been put in place to ensure that the 2015/16 budget challenges are properly managed. I would be grateful if you could provide the Committee with a copy of this mitigation plan.

At several points during the meeting the Director for City Operations made reference to restructures and refreshes which are taking place in the City Operations Directorate. The Committee understand that the council is entering a phase of constant review under extreme financial pressures but it would like some assurance that this is part of a structured process rather than reactive fire-fighting in service areas and departments. I would therefore be grateful if a list of all current restructures and refreshes which are taking place within the City Operations Directorate could be provided to the Committee. This, in deference to limited resources need not be excessively detailed but it should include a description of the restructure or refresh, the aims and objectives of the work and a delivery timeline. Members feel that such a list

would provide a clearer view of the changes currently taking place within the City Operations Directorate which in turn would assist with future scrutiny. I will be asking the same question to the Cabinet Member for Transport, Planning & Sustainability so a combined response would seem sensible.

I would be grateful if you would consider the above comments and provide a response to the requests made in this letter.

Regards,

A handwritten signature in black ink that reads "P. D. Mitchell". The signature is written in a cursive, slightly slanted style.

Councillor Paul Mitchell  
Acting Chairperson Environmental Scrutiny Committee

Cc to:

Andrew Gregory, Director for City Operations  
Tara King, Assistant Director for the Environment  
Jane Cherrington, Operational Manager, Strategy & Enforcement  
Paul Keeping, Operational Manager, Scrutiny Services  
Joanne Watkins, Cabinet Office Manager  
Members of the Environmental Scrutiny Committee